Barlaston Village Hall - Charity: 522602

Minutes of the Village Hall Sole Trustee Meeting - Held on 13 October 2026 at 6:45pm at the Barlaston Methodist Church Hall, Park Drive ST12 9DP

Present:

Cllr L Arnold (Chairman)	Cllr C Hurst
Cllr E Philpott	Cllr O Sear
Cllr J Dando	Cllr S Tudor
Cllr G Jones	Cllr L Pickering

Also in attendance: Viv O'Dunne (Parish Clerk). There were no members of the public present.

231 Apologies: were received from Cllrs Borasinski, Thomas and Fisher. It was resolved to accept these.

232 Declarations of interest: There were no declarations of interest.

233 Dispensations: There were no written applications for dispensation.

234 Minutes: The minutes of the meeting held on the 8 September 2026 were approved and then signed by the Chairman.

235 Sole Trustee Liaison: The Sole Trustee liaison reported on the October Village Hall Management Committee meeting. Woodworm had been identified in the maple sprung dance floor, and the Management Committee will seek specialist advice and report back. A further Sole Trustee meeting may be required to authorise any necessary expenditure. The September Village Hall Management Committee minutes were received and noted.

236 Resignations: It was noted that two members of the Village Hall Management Committee had resigned. The Sole Trustee thanked them for their service and contribution to the Village Hall. The Clerk will prepare an advert to recruit replacement members.

237 Village Hall Accounts: The accounts for September were received and noted.

238 Annual Accounts 2025/2026: The year-end accounts and Independent Examiner's Report were received, approved and signed by the Chair and Sole Trustee Liaison. The Clerk will submit the accounts and report to the Charity Commission.

239 Booking Secretary/Caretaker role: It was agreed that Cllrs Philpott and Pickering would work with the Clerk to review the role and progress to date, and report back to the next meeting.

240 Replacement Amplifier: The purchase of a replacement amplifier at a cost of £1,211.34 was approved.

241 Exclusion of the Press and Public: The press and public were excluded from the meeting under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 during consideration of item 242 due to the confidential nature of the business being discussed.

242 Access over Village Hall charity land: It was noted that the solicitor is currently on holiday and will begin work on this matter upon her return.

243 Updates on Ongoing Matters:

243.1 Clock repair: Awaiting a date.

243.2 Support Staffordshire bursary: The Clerk met with a representative from Support Staffordshire. The initial task is to review the policies, and this work is underway.

243.3 Review of hire charges: Nothing to report.

243.4 Registration of land: The required paperwork has been submitted to the Land Registry who have advised that the completion date will be 28 September 2027

243.5 Maintenance schedule: Nothing to report.

244 Date of next meeting: 10 November 2026