Barlaston Village Hall Sole Trustee Meeting

AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 13 October 2026. The meeting to commence at 6:45 pm. An agenda for the meeting is set out below.



07 October 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

231 To receive apologies for absence

232 To receive any declarations of interest

233 To consider written applications for dispensation

234 To approve minutes of the Sole Trustee meeting on 08 September 2026

235 To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC)

236 To note the resignation of two Management Committee members, consider the vacancies arising and determine actions

237 To receive and approve the monthly charity accounts

238 To receive and approve the Annual Accounts and Independent Examiner's Report.

239 To establish a working group to review the Booking Secretary/Caretaker role, including cleaning responsibilities.

240 To receive a quotation for replacement of the Village Hall amplifier at £1,211.34 and determine actions.

241 To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for item 242 due to the confidential nature of the business to be transacted

242 To receive an update on legal advice regarding access rights over Village Hall charity land and determine any action required.

243 To receive updates on the following matters and determine actions:

- 243.1 Clock repair
- 243.2 Support Staffordshire bursary
- 243.3 Review of hire charges
- 243.4 Registration of land
- 243.5 Maintenance schedule

244 Date of next meeting