Barlaston Village Hall - Charity: 522602

Minutes of the Village Hall Sole Trustee Meeting - Held on 08 September 2026 at 6:30pm at the Barlaston Methodist Church Hall, Park Drive ST12 9DP

Present:

Cllr D Borasinski (Chairman)	Cllr C Hurst
Cllr E Philpott	Cllr O Sear
Cllr P Fisher	Cllr S Tudor

Also in attendance: Viv O'Dunne (Parish Clerk). There were no members of the public present.

217 Apologies for Absence: Apologies were received from Cllrs Jones, Arnold, Dando, Pickering and Thomas, it was resolved to accept these.

218 Declarations of interest: There were no declarations of interest.

219 Written Applications for Dispensation: There were no written applications for dispensation.

220 Minutes: The minutes of the meeting held on the 14 July 2026 were approved as a true record and signed by the Chairman.

221 Sole Trustee Liaison: The Sole Trustee Liaison was absent. The July and August Village Hall Management Committee minutes were received and noted.

222 Village Hall Accounts: The Village Hall accounts for July and August were received and noted. The independent examination was nearing completion and the accounts will be available for approval at the October meeting.

223 Support Staffordshire Bursary: The award of a Support Staffordshire bursary was noted, and it was resolved to authorise the signing of the associated agreement.

224 The Sole Trustee resolved under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for agenda items 225, 226 and 227 due to the confidential nature of the business to be transacted.

225 Registration of land: The Sole Trustee received an update from the Solicitor regarding the Charity's first registration application and agreed that further clarification was required regarding the registered land and whether the garage is included.

226 Access over Village Hall charity land: The Sole Trustee resolved to obtain independent legal advice regarding access rights over Village Hall charity land, at an estimated cost of £300–£600 + VAT, with VAT not recoverable.

227 Booking Secretary/Caretaker Role: The Sole Trustee considered the draft job description and agreed to seek advice from Support Staffordshire under the new agreement before making a final decision.

228 Village Hall Hire Charges: The Sole Trustee considered the proposed revised Village Hall hire charges and agreed to seek advice from Support Staffordshire before making a final decision.

229 Updates on Ongoing Matters:

229.1 Village Hall Clock: The Clerk is confident this will be resolved shortly.

229.2 Policy Review: Work will be done on this as part of the continuing review.

229.3 Village Hall Maintenance Schedule: the matter is ongoing.

229.4 Steps Ruth Dickson Meeting Room: A rail has been installed and the steps have been painted.

230 Date of next meeting: 13 October 2026