Barlaston Village Hall Sole Trustee Meeting

AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 8 September 2026. The meeting to commence at 6:30 pm. An agenda for the meeting is set out below.



02 September 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

217 To receive apologies for absence

218 To receive any declarations of interest

219 To consider written applications for dispensation

220 To approve minutes of the Sole Trustee meeting on 14 July 2026

221 To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC)

222 To receive and approve the monthly Village Hall accounts and, if received, to consider and approve the 2025/26 annual accounts

223 To note the award of a Support Staffordshire bursary and authorise the signing of the associated agreement

224 To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for item 225, 226 and 227 due to the confidential nature of the business to be transacted

225 To consider progress with the registration of land and determine any actions

226 To consider and determine a quotation for initial legal advice regarding access rights over Village Hall charity land

227 Booking Secretary/Caretaker Role and Draft Role Description: To review progress and consider next steps

228 To consider and determine the proposed increase in Village Hall hire charges

229 To receive updates on the following matters and determine actions:

- 229.1 Village Hall Clock
- 229.2 Policy Review
- 229.3 Village Hall Maintenance Schedule
- 229.4 Steps Ruth Dickson Meeting Room

230 Date of next meeting