Barlaston Village Hall Sole Trustee Meeting

AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 14 July 2026. The meeting to commence at 6:45 pm. An agenda for the meeting is set out below.



08 July 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

208 To receive apologies for absence

209 To receive any declarations of interest

210 To consider written applications for dispensation

211 To approve minutes of the Sole Trustee meeting on 9 June 2026

212 To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC)

213 To receive and approve the monthly Village Hall accounts

214 To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for item 215, 216 and 217 due to the confidential nature of the business to be transacted

215 To consider legal advice relating to land registration and determine any actions

216 To consider matters relating to access rights over Village Hall charity land

217 Booking Secretary/Caretaker Role and Draft Role Description: To review progress and consider next steps

218 To consider and approve revised hire charges

219 To receive quotations for resetting the Village Hall clock and determine actions

220 To note matters arising from the AGM

221 To receive updates on the following matters and determine actions:

- 221.1 Support Staffordshire Member Bursary
- 221.2 Indemnity Insurance
- 221.3 Policy Review
- 221.4 Bank Account: Signatory Access
- 221.5 Village Hall Maintenance Schedule
- 221.6 Steps Ruth Dickson Meeting Room

222 Date of next meeting