Barlaston Parish Council - Meeting Agenda

All members of Barlaston Parish Council are hereby summoned to the Parish Council Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on 14 July 2026. Meeting to commence at 7:15 pm. An agenda for the meeting is set out below.



Vivien O'Dunne: Clerk & Responsible Financial Officer **8 July 2026**

7:15 pm Public Open Forum: Up to 15 minutes, maximum 5 minutes per speaker. If no matters are raised, the Parish Council meeting will commence immediately; otherwise, it will follow at approximately 7:30 pm.

655. To receive apologies for absence

656. To receive any declarations of interest

657. To consider any written applications for dispensation

658. To approve minutes of the Parish Council meeting held on 9 June 2026

659. To receive the Clerk's report

660. To receive a report from the County Councillor

661. To receive a report from the Borough Councillor

662. Finance and Administration:

662.1. To receive and approve bank statements and reconciliations for June 2026
662.2. To receive and approve schedule of payments for June 2026 (Appendix A)
662.3. To receive recommendations from the Finance Committee

663. Working Groups:

663.1. To receive an update from the Playpark Working Group

664. Governance: To consider the adoption of two new Council policies:

664.1. Volunteers Policy
664.2. Equality & Diversity Policy

665. Training:

665.1. To select a date for the SPCA Councillor Development Training

666. To consider grant applications and determine awards:

666.1. Barlaston Wassail: £50 for insurance and props
666.2. Barlaston Cricket Club: £1,000 for the annual fireworks event
666.3. Barlaston & Tittensor Scout Group: £815.96 for four new tents
666.4. Barlaston Volunteer Car Scheme: £150 for insurance and printing

667. Health, Safety, Asset Risk Management:

667.1. To consider grounds maintenance monitoring arrangements and determine any actions

667.2. To receive asset inspection sheets from the Clerk

667.3. To receive feedback from the Speedwatch Group, note information on solar conversion of speed indication devices and determine actions

667.4. To receive a quotation for remedial works to the culvert at The Green and determine actions

667.5. To consider quotations for crown lifting works and determine actions

667.6. To receive weekly play reports from appointed councillors and determine actions

668. Community Engagement:

668.1. To consider a proposal regarding the Christmas tree and determine actions

668.2. To consider parking concerns in Broughton Crescent and determine actions

668.3. To receive an update following discussions with the MP

668.4. To receive a progress report on the anti-dog fouling awareness scheme

669. Exclusion of the Press and Public: To consider a resolution, under the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public for the confidential business to be discussed at item 670.1

670. HR:

670.1. To receive feedback from the Clerk's annual appraisal and determine any actions

671. Planning:

671.1. To consider the Stafford Borough New Local Plan 2025–2045 Scoping and Participation Consultation and agree the Parish Council's response

671.2. To note Planning Committee decisions on recent applications

671.3. To note Stafford Borough Council planning decisions on recent applications

672. Items for inclusion on the agenda for the next meeting

673. Date of next meeting

clerk@barlastonparishcouncil.gov.uk

Appendix A – Schedule of Payments for approval (click here to return to the agenda)

June expenditure and items for approval	Invoice Reference	GROSS	VAT	NET	Payment
BT: Phone & Broadband	M081 6R	48.81	8.13	40.68	DD
Cloudy IT – Accessibility Training	INV-D-12020	54.00	9.00	45.00	BACS
Lloyds Bank – Monthly Charges	486063162	5.25	0.00	5.25	DD
Rural Services Partnership Subscription	RMTG/26/27/5	132.30	22.05	110.25	BACS
Stafford Borough Council – Quarterly Bin Emptying Charges	7070298919	474.54	79.09	395.45	BACS
Vivien O'Dunne – Salary June 2026	-	[redacted]	[redacted]	[redacted]	[redacted]
Vivien O'Dunne – Mileage June 2026	-	5.49	0.00	5.49	BACS
Vivien O'Dunne – EE Top-up PC Mobile	-	10.00	0.00	10.00	BACS
Staffordshire County Council LGPS – June	-	489.17	0.00	489.17	BACS
Joe Poultney – Summer Planting including watering all summer	179	475.00	0.00	475.00	CHQ 003008
Cropper Grounds Maintenance Ltd	83913	999.00	166.50	832.50	BACS
Stone Community First Responders Grant	S137	150.00	0.00	150.00	BACS
Income		**GROSS**	**VAT**	**NET**	**Payment**
Interest (June): Commercial Bank (Lloyds)	-	41.68	0.00	41.68	BACS
Barlaston Allotment Association Invoice 670	-	300.00	0.00	300.00	BACS
Staffordshire County Council Invoice 669	-	4,767.00	0.00	4,767.00	BACS
Interest (June): CCLA Public Sector Deposit Fund	-	247.67	0.00	247.67	BACS
Interest (April – June): Unity Trust Bank	-	285.07	0.00	285.07	BACS
Transfers					
Lloyds Commercial to Lloyds Community	-	10,000.00	0.00	10,000.00	TRF