Barlaston Village Hall Sole Trustee Meeting

AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 9 June 2026. The meeting to commence at 6:45 pm. An agenda for the meeting is set out below.



02 June 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

197 To receive apologies for absence

198 To receive any Declarations of Interest

199 To consider any written applications for dispensation under the Localism Act 2011

200 To approve minutes of the Sole Trustee meeting on 12 May 2026

201 To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC), and determine any actions.

202 To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for item 203 due to the confidential nature of the business to be transacted.

203 To consider confidential legal correspondence relating to access over charity land and to agree any next steps, including whether legal advice or further action is required

204 To receive a progress update on the Booking Secretary/Caretaker role and draft role description

205 To receive and approve the monthly Village Hall accounts

206 To receive updates on the following matters and determine actions:

- 206.1 Support Staffordshire Member Bursary
- 206.2 Land registration
- 206.3 Banking
- 206.4 Indemnity Insurance
- 206.5 Village Hall Maintenance Schedule
- 206.6 Steps Ruth Dickson Meeting Room

207 Date of next meeting: 16 June 2026 - Village Hall AGM