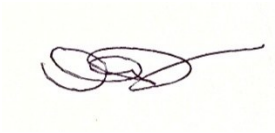
Barlaston Village Hall Sole Trustee Meeting

AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 12 May 2026. The meeting to commence at 6:30 pm. An agenda for the meeting is set out below.



06 May 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

185 To receive apologies for absence

186 To receive any Declarations of Pecuniary Interest

187 To consider any written applications for dispensation under the Localism Act 2011

188 To approve minutes of the Sole Trustee meeting on 14 April 2026

189 To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC), and determine any actions.

190 To receive a progress update on the Booking Secretary/Caretaker role and draft role description

191 To receive and approve the monthly Village Hall accounts and the Clerk's update on outstanding payments, and determine actions

192 To receive options for the revision of hire charges and determine any actions

193 To receive a progress update on the development of criteria and onboarding process for Village Hall Committee volunteers

194 To receive a query regarding access through the Village Hall car park

195 To receive updates on the following matters and determine actions:

195.1 Support Staffordshire Member Bursary

195.2 Land registration

195.3 New bank account

195.4 Indemnity Insurance

195.5 Village Hall Maintenance Schedule

195.6 Steps Ruth Dickson Meeting Room

196 Date of next meeting: 9 June 2026