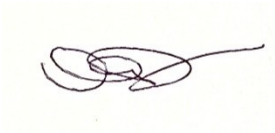
# Barlaston Village Hall Sole Trustee Meeting

## AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 14 April 2026. The meeting to commence at 6:30 pm. An agenda for the meeting is set out below.



08 April 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

**173** Apologies for Absence

**174** Declarations of Interest

**175** Written applications for dispensations under the Localism Act 2011

**176** Approval of the minutes of the Sole Trustee meeting on 10 March 2026

**177** To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC), and determine any actions.

**178** Exclusion of the Press and Public: To consider a resolution, under the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public for the confidential business to be discussed at item 7

**179** Confidential Business: To receive feedback on the Booking Secretary/Caretaker role and determine actions

**180** To receive and approve the monthly Village Hall accounts and the Clerk's update on outstanding December payments, and determine actions

**181** To receive a summary of hall income versus running costs and determine actions.

**182** To consider proposed criteria and onboarding process for Village Hall Committee volunteers and determine actions

**183** To receive updates on the following matters and determine actions:

183.1 Support Staffordshire Member Bursary

183.2 Land registration

183.3 New bank account

183.4 Indemnity Insurance

183.5 Village Hall Maintenance Schedule

183.6 Steps Ruth Dickson Meeting Room

**184** Date of next meeting