BARLASTON PARISH COUNCIL

ACCESSIBILITY STATEMENT

GDPR1

ACCESSIBILITY STATEMENT

Revision History

This document was originally written by:

Name	**Position**	**Date**
Vivien O'Dunne	Clerk	February 2026

This document was reviewed by:

The Parish Council	10 March 2026

This document version was adopted by:

The Parish Council at their meeting on	10 March 2026

Document Review schedule:

Next Mandatory Review by	March 2027

Version	**Issue Date**	**Document ID**	**Reason for Change**	**Section changed**
1	10 March 2026	GDPR1	Revised Policy – Assertion 10 2025/26	Major Review

Barlaston Parish Council – Accessibility Statement

This accessibility statement applies to https://barlastonparishcouncil.gov.uk. This website is run by Barlaston Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Change colours, contrast levels and fonts
- Zoom in up to 300% without the text spilling off the screen
- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA, and VoiceOver)

To assist with accessibility, Barlaston Parish Council has installed the **UserWay Accessibility Widget**. Located at the bottom right of the website, this widget offers a broad selection of functions that users can mix and match to meet their individual accessibility needs. Each function can be turned on or off or set at an interim value. Settings for each user are automatically saved via a cookie for future site visits. Functions include, but are not limited to:

- Keyboard Navigation: Navigate most of the website using just a keyboard
- Read Page: Listen to most of the website
- Contrast: Change contrast levels, including normal contrast, invert colours, dark contrast, light contrast, and desaturate
- Highlight Links
- Bigger Text: Choose from four increasing font sizes without the text spilling off the screen
- Text Spacing: Modify line spacing for improved readability
- Stop Animations
- Legible Fonts
- Reading Guide: Converts the cursor into a high-contrast horizontal reading guide to reduce eye strain
- Tooltips: Shows alternative text and ARIA labels for on-screen elements

We have also made the website text as simple as possible to understand. AbilityNet provides advice on making your device easier to use if you have a disability.

How accessible this website is

We are working towards compliance with **WCAG 2.2 AA**. Our most recent WAVE accessibility scan gives an average score of 9. However, some parts of this website are not yet fully accessible, including:

- Most older PDF and Word documents, which may not be fully accessible to screen readers
- Scanned documents required by law, such as audited end-of-year accounts, which may include signatures and imperfect OCR
- Some images that may not have alternative text

What to do if you cannot access parts of this website

If you need information in a different format (for example, accessible PDF, large print, easy read, or audio recording), please contact us:

- **Email:** clerk@barlastonparishcouncil.gov.uk
- **Phone:** 01782 373348 (part-time office hours)

We will consider your request and aim to respond within 15 working days.

Reporting accessibility problems with this website

We are always looking to improve the accessibility of this website. If you find any problems not listed above or think we are not meeting accessibility requirements, please contact the Clerk via the methods above.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. If you are not happy with how we respond to your complaint, you can contact the **Equality Advisory and Support Service (EASS)**.

Technical information about this website's accessibility

Barlaston Parish Council is committed to making its website accessible in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance status

This website is currently **partially compliant** with WCAG 2.2 AA standards due to the following non-compliances:

- Older PDF and Word documents such as meeting agendas, minutes, and audited accounts
- Scanned documents required by law that may include signatures

- Some images without alternative text

Any new PDFs, Word documents, or content published will aim to meet accessibility standards wherever possible. If a format cannot be made accessible easily, please contact the Clerk for assistance.

Our website may contain links to external websites for information or services. We are not responsible for the accessibility of these external websites, and their content may not meet accessibility standards

What we're doing to improve accessibility

We run regular accessibility checks using automated and manual testing, and all new content added to the website is reviewed to meet accessibility requirements where possible.

Preparation of this accessibility statement

This statement was prepared in March 2026. The website was tested recently using WAVE and manual checks focusing on representative pages, including the homepage and meeting documents pages.

Contacting us by phone or email

If you have questions, require assistance, or wish to report an accessibility problem:

- **Email:** clerk@barlastonparishcouncil.gov.uk
- **Phone:** 01782 373348 (part-time office hours)

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Chairman Date: 10 March 2026