Barlaston Village Hall Sole Trustee Meeting

AGENDA

All members of Barlaston Parish Council are hereby summoned to the Barlaston Village Hall (Charity No: 522602) Sole Trustee Meeting at Barlaston Methodist Church, Park Drive, Barlaston ST12 9DP on Tuesday 10 March 2026. The meeting to commence at 7:00 pm. An agenda for the meeting is set out below.



28 February 2026

Vivien O'Dunne: Parish Clerk and Responsible Financial Officer

161 Apologies for Absence

162 Declarations of Interest

163 Written applications for dispensations under the Localism Act 2011

164 Approval of the minutes of the Sole Trustee meeting on 10 February 2026

165 To receive a report from the Sole Trustee Liaison, including the minutes of the Village Hall Management Committee (VHMC), and determine any actions.

166 To receive and approve the monthly Village Hall accounts and the Clerk's update on outstanding December payments, and determine any actions

167 To receive a third-party report on recent work to the windowsills, consider any associated issues, and determine any actions.

168 To receive quotes and ideas for improving the safety of the steps to the Ruth Dickson Room and determine actions.

169 To consider Village Hall Committee volunteer membership criteria and onboarding process and determine actions.

170 To consider future funding needs for the Village Hall and agree next steps.

171 To receive updates on the following matters and determine actions:

171.1 Support Staffordshire Member Bursary

171.2 Land registration

171.3 New bank account

171.4 Revision of hire charges

171.5 Insurance

171.6 Annual General Meeting

171.7 Village Hall Maintenance Schedule

171.8 Tree works

172 Date of next meeting