Barlaston Village Hall - Charity: 522602

Minutes of the Village Hall Sole Trustee Meeting – Held on November 11 2025 at 19:00 at the Methodist Church Hall

Present:

Cllr D Borasinski (Chairman)	Cllr L Pickering
Cllr P Fisher	Cllr C Hurst
Cllr E Philpott	Cllr S Tudor
Cllr O Sear	Cllr J Dando

Also in attendance: Vivien O'Dunne: Parish Clerk

101. Apologies: Apologies were received from Cllrs Jones, Arnold and Thomas. It was resolved to accept these.

102. Declarations of Interest: There were no declarations of interest.

103. Written applications for dispensations under the Localism Act 2011: There were no written applications for dispensation.

104. Minutes from the meeting on 14 October 2025: The minutes of the meeting were approved as a true record and signed by the Chairman.

105. Approval of accounts 2024/2025: The accounts for 2024/2025, examined by the internal auditor, were received, approved, and signed by the Sole Trustee. The Clerk will submit them to the Charity Commission.

106. Land Registration: An update regarding land registration was received. Several solicitors previously approached have not responded. Further requests for legal assistance have been made, and additional recommendations are being considered.

107. Martyn's Law: The Clerk provided feedback following her attendance at a training session on Martyn's Law. Notes from the session were received.

108. Terms of Reference and determine actions: Feedback on the Draft Terms of Reference was noted. It was agreed to hold a separate meeting to review the proposed changes line by line. It was also resolved to request an update to the bank mandate to add two additional signatories, the Chairman and the Liaison, the Clerk will contact the Treasurer to progress this.

109. Village Hall Management Committee: Minutes from the most recent committee meeting were received and noted by the Sole Trustee.

110. Village Hall Liaison Report: The Sole Trustee had received a report from the Village Hall Liaison, as covered under item 108.

111. Date of next meeting: 9 December 2025