Minutes of the Village Hall Sole Trustee Meeting
Held on Tuesday 8 July 2025 at the Methodist Church Hall, 7pm

Present:

Cllr D Borasinski (Chairman)
Cllr S Tudor
Cllr E Philpott
Cllr P Fisher
Cllr L Arnold
Cllr C Hurst
Cllr G Jones

Also in attendance:

Parish Clerk: Ms Vivien O'Dunne, County Councillor Sean Bagguley, PCSO Davies, and two members of the public.

70. **Apologies**: Apologies were received from Cllr Pickering. It was resolved to accept these.
71. **Declarations of Interest:** There were no declarations of interest.
72. **Written applications for dispensations under the Localism Act 2011:** There were no written applications for dispensation.
73. **Approval of the minutes 10 June 2025:** The minutes of the meeting were approved as a true record and signed by the Chairman.
74. **Quotes for Land Registry compliant map:** The Clerk reported that two quotes had been received out of the three requested for the preparation of a Land Registry compliant map.

    Resolved: That the Sole Trustee proceed with a full site survey at a cost of £500 + VAT from Redbox Surveys, in order to ensure accuracy and completeness of boundaries for the purposes of first registration of title.
75. **Tree works**: Two quotes had been received: £920 + VAT from N&J Tree Services, who previously conducted the original tree survey and provided a full written quote detailing the required works.

    £800 from another contractor, quoted informally by text, with no detail provided.

    It was noted that the presence of a new Tree Preservation Order (TPO) on the tree will result in an increased cost, due to the additional processes required.

    Resolved: That the Sole Trustee proceed with N&J Tree Services, as they had provided a comprehensive and detailed quote, have previously carried out satisfactory work for the Parish Council, and are considered well-placed to manage the additional requirements associated with the TPO.
76. **Building maintenance works:** Cllr Borasinski reported that one quote had been received and that two further quotes were awaited. It was hoped that all quotes would be available before the next meeting for full consideration.
77. **Village Hall Committee meeting minutes and accounts:** It was noted that no accounts had yet been received from the Village Hall Committee. The Clerk confirmed that she had requested the accounts from the Committee Secretary.

    The Clerk also pointed out an error in item 1 of the minutes regarding the ownership of the Village Hall. She had written to the Secretary to clarify that the land had been subject to a vesting order and is held in trust with the Parish Council as sole trustee.

    The Village Hall Caretaker/Booking Secretary was present and requested that the Committee reconsider its decision to prohibit the use of bouncy castles in the hall. As this matter was not included on the agenda, it could not be discussed at this meeting and will be added to the agenda for the next meeting.
78. **Rescheduled Annual General Meeting:** It was agreed that the rescheduled Annual General Meeting will take place on Tuesday, 29 July at 7:30pm at the Village Hall.
79. **Date of next Sole Trustee meeting:** 9 September 2025