Minutes of the Village Hall Sole Trustee Meeting
Held on Tuesday 10 June 2025 at the Methodist Church Hall, 18:45

Present:

Cllr D Borasinski (Chairman)
Cllr S Tudor
Cllr E Philpott
Cllr P Fisher
Cllr L Arnold
Cllr C Hurst
Cllr L Pickering

Also in attendance:

Parish Clerk: Ms Vivien O'Dunne

60. **Apologies:** Apologies were received from Cllr Jones; it was resolved to accept these.
61. **Declarations of Interest:** There were no declarations of interest
62. **Written applications for dispensations under the Localism Act 2011:** No applications were received.
63. **Minutes of the meeting held on 13 May 2025**: The minutes were approved as a true record and signed by the Chairman.
64. **Land registration update:** The Clerk reported on the ongoing land registration matter. It was resolved that the Clerk would write to the solicitor to request that the process be expedited.
65. **Building maintenance/tree works:** The Clerk reported that Stafford Borough Council had acted swiftly regarding the Tree Preservation Order (TPO) on the oak tree at the Village Hall. The Tree Officer has visited the site, and the paperwork has been passed to the Borough Council's legal team. The TPO is expected to be made shortly.
    Cllr Borasinski reported that obtaining three quotations for the maintenance works was proving difficult.
66. **Bouncy Castle & Inflatables Policy:** The Parish Council discussed the use of bouncy castles and inflatables. It was resolved that these would not be permitted for use inside the Village Hall or in its car park.
67. **Terms of Reference:** The Clerk shared a draft copy of the Terms of Reference for the Village Hall Committee and reported that Michelle Cliff from Support Staffordshire had suggested some amendments. A final version will be brought to the next meeting for approval.
68. **Minutes from the Village Hall Committee meeting:** The minutes were received. It was noted that Item 6 incorrectly stated that the revised Bouncy Castle policy had been approved by the Sole Trustee, as no formal decision was recorded at the May meeting.
    In view of the TPO, responsibility for the tree works and contractor appointment will return to the Parish Council.
69. Date of next meeting: The Sole Trustee AGM 17th June 2025 at the Village Hall at 19:15