Minutes of the Village Hall Sole Trustee Meeting
Held on Tuesday 8 April 2025 at the Methodist Church Hall, 18:45

Present:

Cllr S Tudor (Chairman)
Cllr G Lloyd
Cllr E Philpott
Cllr J Dando
Cllr C Hurst
Cllr P Fisher

Also in attendance:

Parish Clerk: Ms Vivien O'Dunne
One member of the public

40. **Apologies:** Apologies were received from Cllrs Borasinski, Pickering, Jones and Oakden; it was resolved to accept these.
41. **Declarations of Interest:** There were no declarations of interest.
42. **Written applications for dispensations under the Localism Act 2011:** There were no written applications for dispensation.
43. **Minutes 11 March 2025:** It was resolved to accept the minutes of the meeting and these were duly signed by the Chairman as an accurate record.
44. **Building ownership:** Cllr Fisher reported that he and the Clerk met with the Parish Council's solicitor on 19th March. The solicitor has now received the vesting order and has been requested to begin the process of registering the land in the name of the charity.
45. **Maintenance works:** Cllr Borasinski was absent and therefore unable to present the quotations for the proposed maintenance works. The Sole Trustee expressed frustration at the delay in progressing this matter and asked that their concerns be noted.
46. **Bouncy castles:** The Sole Trustee discussed the use of bouncy castles at the Village Hall following enquiries from the Village Hall committee.

    Information regarding insurance requirements was provided by the Clerk. It was noted that temporary insurance may be arranged by the Trustee for one-off events, subject to terms, conditions, and an additional premium. Where hirers supply and supervise the equipment, they must provide adequate public liability insurance, with copies retained by the Trustee for three years. In the absence of appropriate cover, the Trustee could be held personally liable in the event of a claim.

    The Insurers recommend that the Village Hall hirers' agreement should clearly state that bouncy castles are not permitted without prior written approval.

    Cllr Lloyd will relay the Trustee's concerns regarding potential liability and possible damage to the hall floor to the Village Hall committee and report back at the next meeting for further consideration.
47. **Tree Maintenance:** The Sole Trustee had received a quote from N&J Tree Services for tree maintenance works, totalling £920 + VAT (£1,104). N&J have recommended the use of Mobile Elevating Work Platforms due to the presence of overhead cables. The Clerk has shared this information with the Village Hall committee. Cllr Lloyd confirmed that two additional quotes will be sourced to ensure a fair comparison, and these will be brought to a future meeting for consideration.
48. **Village Hall Committee minutes:** The Sole Trustee resolved to approve the update of named contacts with the insurance company. It was noted that the named contacts will not have authority to make any changes to the policy.

    It was noted that Cllr Jones has resigned as Chairman of the Village Hall Committee after many years of dedicated service. It was agreed that his contribution should be formally recognised at the next Sole Trustee meeting in May.
49. **Village Hall AGM:** It was agreed that the Village Hall AGM will be held on Tuesday, 27th May at 7:00pm. The Clerk will enquire as to whether Village Hall is free for this event.
50. **Date of next meeting:** 13th May 2025