BARLASTON PARISH COUNCIL MEETING

All members of Barlaston Parish Council are hereby summoned to the Parish Council Meeting at Barlaston Methodist Church. Park Drive, Barlaston ST12 9DP on 8 April 2025. Meeting to commence at 7:15 pm. An agenda for the meeting is set out below.

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Vivien O'Dunne: Barlaston Parish Council Clerk. 1st April 2025

7:15 – 7:30 ***Public Open Forum. Please contact the Clerk if you wish to participate in the Public element of the meeting****. If no requests are received, the Parish Council meeting will commence at 7:15 pm*

329. Apologies

330. Declarations of Interest

331. Written applications for dispensations under the Localism Act 2011

332. To approve minutes of the Parish Council Meeting 11 March 2025

333. Updates covered in the Clerk's Report:

161 Wedgwood Memorial College
262 Village Green Drainage
290 Flashing Lights for School Crossing
291 Culvert adjacent to The Green
317 Staffordshire Societal Resilience Summit
319 Annual football match on The Green

334. To receive update from County Councillor Ian Parry

335. To receive updates from working groups and determine actions:

Community & Health
Communications
Youth engagement

336. To receive an update on training courses

337. To note financial matters and audit recommendations:

I. To approve bank reconciliation reports
II. To receive schedule of payments report for March 2025
III. To receive the year-end financial figures and review them against the 2024/2025 budget
IV. To receive update on opening an additional bank account/investment account for reserves
V. To note receipt of the Annual Governance and Accountability Return (AGAR) paperwork

March Expenditure - Standard	GROSS	VAT	NET	Payment
Tesco: mobile phone – Bill ref – 134237413495	15.10	0.00	15.10	DD
BT: Phone & Broadband – Invoice M066 GT	39.30	6.55	32.75	DD
Pozitive Energy – Village Hall Gas – 26181820257515462	366.35	17.45	348.90	DD
Pozitive Energy – Village Hall Electric – 26181620257515301	134.91	6.42	128.49	DD
Openstrike – Inv4440 – Domain registration (5 years)	125.00	0.00	125.00	BACS
Stafford Borough Council – Allotment Rent 25/03 – 23/06	300.00	0.00	300.00	BACS
Staffordshire LGPS – February Pension	354.10	0.00	354.10	BACS
Rialtas – Data Transfer fee – Invoice 32464	42.00	7.00	35.00	BACS
Stafford Borough Council: Bin emptying Jan-Mar 2025 Inv 7070296358	447.31	74.55	372.76	BACS
Viking – Consumables – Invoice 5586575	35.27	5.88	29.39	BACS
Staffordshire LGPS – March Pension	354.10	0.00	354.10	BACS

Vivien O'Dunne – March Basic Salary	[redacted]	[redacted]	[redacted]	BACS
Vivien O'Dunne – Mileage: 2 x trips noticeboards – SLCC Branch meeting (Stowe-by-Chartley) – Solicitors (Hanley)	23.95	0.00	23.95	BACS
HMRC – Quarterly PAYE April 2025 – June 2025	230.43	0.00	230.43	BACS
Buxus Green – March Grounds Maintenance	1,081.50	0.00	1,081.50	SO
Income – Standard	**GROSS**	**VAT**	**NET**	**Payment**
Interest – Business Bank	108.61	00.00	108.61	
Allotment Association Rent – 25/03 – 23/06	300.00	0.00	300.00	BACS
Village Hall Energy Refund	477.39	0.00	477.39	BACS
Via V O'Dunne (Cash receipt of £25 re Invoice 641 Gate License)	25.00	0.00	25.00	BACS
Transfers				
No Transfers				

338. To receive an update on plans for commemorating the 80th anniversary of VE Day and determine actions.

339. To receive nominations for the Queen Elizabeth II Jubilee Award and select the recipient

340. To receive an update regarding progress on the new Parish Council website

341. To receive update from Buxus Green of works completed

342. To receive update regarding the Meadow Road lease and to determine actions

343. To receive an update regarding the Cricket Club lease and to determine actions

344. To receive an update regarding the revision of the Neighbourhood Plan

345. To consider applications received for the vacant parish councillor position (Barlaston Park ward) and to vote on the co-option of a new member.

346. To consider the proposal for the allotment site located off Meadow Road and determine actions

347. To receive an update on actions regarding Footpath 3

348. To discuss correspondence received regarding the gate licenses and determine actions

Exclusion of the press and public under S2 and S3 of the Public Bodies (Admission to Meetings) Act 1960 during consideration of item 349 below because of the confidential nature of the items for discussion.

349. To receive report following a review of the Clerk's activities and determine actions

350. To receive quotation for the replacement of 'Park at Your Own Risk' signage at the Downs Car Park and determine actions

351. To receive Risk Assessment updates and determine actions:

- Downs Car Park pathway
- Leaning tree on the Village Green
- Defib location awareness

352. To receive weekly play reports / recommendations from appointed Cllrs

353. To receive and determine grant application(s)

Barlaston Bowling & Tennis Club
Barlaston Guides

354. To note correspondence received

355. To note Planning decisions

356. To receive items for inclusion in next agenda

357. Date of next meeting(s) – 13th May 2025

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