BARLASTON PARISH COUNCIL MEETING

All members of Barlaston Parish Council are hereby summoned to the Parish Council Meeting at Barlaston Methodist Church. Park Drive, Barlaston ST12 9DP on 14 January 2025. Meeting to commence at 7:15 pm. An agenda for the meeting is set out below.

Signed

8 January 2025

7:15 – 7:30 ***Public Open Forum. Please contact the Clerk if you wish to participate in the Public element of the meeting****. If no requests are received, the Parish Council meeting will commence at 7:15 pm*

239. Apologies

240. Declarations of Interest

241. Written applications for dispensations under the Localism Act 2011

242. To approve minutes of the Parish Council Meeting 10 December 2024

243. Updates covered in the Clerk's Report:

161 Wedgwood Memorial College
190 Memorial bench
215 (iv) Support Staffordshire
220 Consultation response
222 Bus Shelter repair
223 Missing bin on Station Road
225 Christmas Lights
226 Letter of appreciation
229 Speedwatch
231 Civic Amenity Visits
232 Homes Plus Allotment site
233 Tree works on the Village Green
Office Computer

244. To receive update from County Councillor Ian Parry

245. To receive updates from working groups

246. To receive an update on training courses available to or attended by Councillors and/or the Clerk.

247. To note financial matters and audit recommendations:

I. To approve bank reconciliation reports
II. To receive schedule of payments report December 2024
III. To receive income and expenditure report for the current year-to-date and likely year end position
IV. To receive an update on migration of the Parish Council website

December Expenditure	GROSS	VAT	NET	Payment
Tesco: mobile phone 134227921519	15.10	0.00	15.10	DD
BT: Phone and broadband: M0634Y	39.30	6.55	32.72	BACS
Viking: 8000 sheet toner Inv 5150463	325.14	54.19	270.95	BACS
Douglas Macmillan Hospice – Grant	200.00	0.00	200.00	BACS
Barlaston PCC – Cemetery Grass Cutting 50%	1,700.00	0.00	1,700.00	BACS
Pozitive Energy – Electric – Village Hall – 26181620246980791	148.58	7.08	141.50	DD
Pozitive Energy – Gas – Village Hall – 26181820246979881	302.60	14.41	288.19	DD

David Ogilvie Engineering – Bench – Invoice: 191515	1,281.60	213.60	1,068.00	BACS
Viking – Paper – Invoice 5214701	34.62	5.77	28.85	BACS
Support Staffordshire – Associate Membership	25.00	0.00	25.00	BACS
Vivien O'Dunne – December Salary	[redacted]	[redacted]	[redacted]	BACS
Buxus Green – December Grounds Maintenance Invoice 202421	1,081.50	0.00	1,081.50	BACS
Karen St Leger – December Salary and Mileage	99.04	0.00	99.04	BACS
CPRE membership subscription	36.00	0.00	36.00	SO
Currys PC World – New Office Computer 71609304	754.99	125.83	626.16	BACS
Stafford Borough Council – Bin emptying Oct-Dec 2024	447.31	74.55	372.76	BACS
Income	**GROSS**	**VAT**	**NET**	**Payment**
Interest – Business Bank	123.66	0.00	123.66	
Barlaston Village Hall – Energy bills	546.52	0.00	546.52	
Barlaston Allotment Association	300.00	0.00	300.00	

248. To determine the Parish Council Precept for 2025 / 2026

249. To determine Earmarked Reserves for 2025 / 2026

250. To consider arrangements for the Annual Parish Meeting in 2025 and determine actions

251. To receive update from Buxus Green of works completed

252. To receive update regarding the Meadow Road lease and to determine actions

253. To receive an update regarding the Cricket Club lease and to determine actions

254. To receive an update regarding progress of the Neighbourhood Plan review and to determine actions

255. To receive update regarding signage for the Downs Carpark

256. To determine actions regarding Parish Council vacancy: Barlaston Park Ward

257. To note actions regarding parking issues:

- **Broughton Crescent/School**

258. To appoint a key-holder for the Barlaston Park notice board

259. To note blocked culvert on Station Road and determine actions

260. To discuss proposed remedial works for the Downs Car Park and determine actions

261. To note missing signage on Hartwell Lane and determine actions

262. To receive Risk Assessment updates and determine actions:

- Downs Car Park pathway
- Defib location awareness
- Drainage issues on the village green

263. To receive weekly play reports / recommendations from appointed Cllrs

264. To receive and determine grant application(s)

- Barlaston PCC – Request for a contribution of £500, covering half the cost of producing and distributing the December issue of the Parish Gazette to all households within the Parish.

265. To note correspondence received

266. To note Planning decisions and determine actions: Appeal 24/39525/FUL - Cocknage Farm Barns Woodpark Lane Cocknage

267. To receive items for inclusion in next agenda

268. Date of next meeting(s) – 11 Feb 2025

clerk@barlaston.staffslc.org.uk