BARLASTON PARISH COUNCIL MEETING

All members of Barlaston Parish Council are hereby summoned to the Parish Council Meeting at Barlaston Methodist Church. Park Drive, Barlaston ST12 9DP on 11 March 2025. Meeting to commence at 7:15 pm. An agenda for the meeting is set out below.

Signed 4th March 2025

7:15 – 7:30 ***Public Open Forum. Please contact the Clerk if you wish to participate in the Public element of the meeting****. If no requests are received, the Parish Council meeting will commence at 7:15 pm*

300. Apologies

301. Declarations of Interest

302. Written applications for dispensations under the Localism Act 2011

303. To approve minutes of the Parish Council Meeting 11 February 2025

304. Updates covered in the Clerk's Report:

161 Wedgwood Memorial College
245 Letter of appreciation
255 Signage Downs Car Park
262 Village Green Drainage
278 Annual Parish Meeting
285 Migration of the Parish Council website
286 Update of Parish map
290 Flashing Lights for School Crossing
291 Culvert adjacent to The Green

305. To receive update from County Councillor Ian Parry

306. To receive updates from working groups and determine actions:

Community & Health: Primary healthcare provision concerns
Communications: The Heron
Youth engagement: Empowering the Young Councillors of Tomorrow

307. To receive an update on training courses

308. To note financial matters and audit recommendations:

I. To approve bank reconciliation reports
II. To receive schedule of payments report for February 2025
III. To receive update on opening an additional bank/investment account for reserves
IV. To note correspondence received regarding unpaid Wayleave invoices and determine actions

February Expenditure - Standard	**GROSS**	**VAT**	**NET**	**Payment**
Tesco: mobile phone – Bill ref – 134234232935	15.10	0.00	15.10	DD
BT: Phone & Broadband – Invoice M065 C6	39.30	6.55	32.75	DD
Pozitive Energy – Village Hall Gas – 6181820257335458	558.02	93.00	465.02	DD
Pozitive Energy – Village Hall Electric – 26181620257335456	141.23	6.73	134.50	DD
Vivien O'Dunne Expenses (Parking SBC/Bus & Taxi trip to Solicitors)	18.57	0.00	18.57	BACS
Vivien O'Dunne Mileage (SBC visit and Noticeboards)	13.10	0.00	13.10	BACS
Vivien O'Dunne Salary	[redacted]	[redacted]	[redacted]	BACS
Buxus Green – Feb Grounds Maintenance	1081.50	0.00	1081.50	SO
Barlaston Methodist Church – Coffee Mornings 6 @ £20 (002868)	120.00	0.00	120.00	Cheque
Barlaston Methodist Church – Office Rental 6 months (002869)	750.00	0.00	750.00	Cheque
Income – Standard	**GROSS**	**VAT**	**NET**	**Payment**

Interest – Business Bank	126.75	0.00	126.75	
Barlaston Village Hall Utilities	1498.36	0.00	1498.36	

309. To consider plans for commemorating the 80th anniversary of VE Day and determine actions.

310. To receive update from Buxus Green of works completed

311. To receive update regarding the Meadow Road lease and to determine actions

312. To receive an update regarding the Cricket Club lease and to determine actions

313. To receive an update regarding the revision of the Neighbourhood Plan and to resolve to submit it to Stafford Borough Council for screening.

314. To consider applications received for the vacant parish councillor position (Barlaston Park ward) and to vote on the co-option of a new member.

315. To consider Public Rights of Way issues in the village and determine actions

316. To consider the proposal for the allotment site located off Meadow Road and determine actions

317. To discuss feedback from the Staffordshire Societal Resilience Summit

318. To determine the process for inviting and selecting nominations for the Villager of the Year award and Certificates of Commendation.

319. To discuss issues arising from the annual football match on The Green and determine actions

320. To discuss issues related to overgrown vegetation on footpaths around the village and determine actions.

321. To discuss and determine the replacement of signage at the Downs Car Park

322. To receive Risk Assessment updates and determine actions:

- Downs Car Park pathway
- Leaning tree on the Village Green
- Defib location awareness

323. To receive weekly play reports / recommendations from appointed Cllrs

324. To receive and determine grant application(s)

Barlaston Bowling & Tennis Club
Barlaston Guides

325. To note correspondence received

326. To note Planning decisions

327. To receive items for inclusion in next agenda

328. Date of next meeting(s) – 8th April 2025

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