BARLASTON PARISH COUNCIL MEETING

All members of Barlaston Parish Council are hereby summoned to the Parish Council Meeting at Barlaston Methodist Church. Park Drive, Barlaston ST12 9DP on 11 February 2025. Meeting to commence at 7:15 pm. An agenda for the meeting is set out below.

Signed 4th February 2025

7:15 – 7:30 ***Public Open Forum. Please contact the Clerk if you wish to participate in the Public element of the meeting****. If no requests are received, the Parish Council meeting will commence at 7:15 pm*

269. Apologies

270. Declarations of Interest

271. Written applications for dispensations under the Localism Act 2011

272. To approve minutes of the Parish Council Meeting 14 January 2025

273. Updates covered in the Clerk's Report:

161 Wedgwood Memorial College
233 Tree works on the Village Green
245 Letter of appreciation
246 Training
248 Parish Council Precept
255 Signage Downs Car Park
257 Parking Issues
261 Report It
262 Village Green Drainage
263 Play Equipment Inspection forms
266 Planning Appeal

274. To receive update from County Councillor Ian Parry

275. To receive updates from working groups

276. To receive an update on training courses

277. To note financial matters and audit recommendations:

I. To approve bank reconciliation reports
II. To receive schedule of payments report for January 2025
III. To consider opening an additional bank/investment account for reserves
IV. To note unpaid Wayleave invoices

January Expenditure - Standard	GROSS	VAT	NET	Payment
Tesco: mobile phone – Bill ref – 134231348656	15.10	0.00	15.10	DD
BT: Phone & Broadband – Invoice M064 8K	39.30	6.55	32.75	DD
Pozitive Energy – Village Hall Gas – 26181820257086156	331.32	15.78	315.54	DD
Pozitive Energy – Village Hall Electric – 26181620257086438	161.29	7.68	153.61	DD
Graham Burdett – Bus shelter repair (£50) and bench installation (£60)	110.00	0.00	110.00	BACS
D Norman – Speed Gun batteries	11.49	0.00	11.49	BACS
Barlaston PCC – 50% cost of print & distribution Christmas Gazette	500.00	0.00	500.00	BACS
SLCC – Training – GDPR E-course – Inv QL206493-1	36.00	6.00	30.00	BACS
SLCC – Training – FiLCA course – Inv QL206492-1	144.00	24.00	120.00	BACS
Stafford Borough Council – 4 x Civic Amenity 2025 7070296051	652.00	108.67	543.33	BACS
HMRC – Employers NI/PAYE- Quarter 3 2024/2025	335.76	0.00	335.76	BACS

Vivien O'Dunne – Salary	[redacted]	0.00	[redacted]	BACS
Vivien O'Dunne – Mileage and expenses (stationary & postage)	10.05	0.00	10.05	BACS
Value Products Ltd – No Overnight Parking Post - Inv 4312090	102.00	17.00	85.00	BACS
Value Products Ltd – No Overnight Parking Sign – Inv 4315084	130.21	21.70	108.51	BACS
Buxus Green – January Grounds Maintenance	1,081.50	0.00	1,081.50	BACS
Stafford County Pension Fund (January 2025)	354.10	0.00	354.10	BACS
Christopher Roberts: Groundworks – Downs Car Park	450.00	0.00	450.00	BACS
N&J Tree Services – Remedial Works Village Green Inv 17986	2,016.00	336.00	1,680.00	BACS
VEN-A-S Contractors Ltd – Station Rd Hedge Cutting – Inv 3533	168.00	28.00	140.00	BACS
Income – Standard	**GROSS**	**VAT**	**NET**	**Payment**
Interest – Business Bank	137.01	0.00	137.01	
Viv O'Dunne – overpayment due to Pension start after salary payment	66.93	0.00	66.93	BACS
Tinsdills: Donation (re Lindsay Willis Bench)	928.00	0.00	928.00	BACS
Transfers				
Transfer – from Business Bank a/c to Treasurers Bank a/c	20,000.00			TRF

278. To consider arrangements for the Annual Parish Meeting in 2025 and determine actions

279. To consider plans for commemorating the 80th anniversary of VE Day and determine actions.

280. To receive update from Buxus Green of works completed

281. To receive update regarding the Meadow Road lease and to determine actions

282. To receive an update regarding the Cricket Club lease and to determine actions

283. To receive an update regarding progress of the Neighbourhood Plan review and to determine actions

284. To consider applications received for the vacant parish councillor position (Barlaston Park ward) and to vote on the co-option of a new member.

285. To review progress on migrating the Parish Council website to a new domain name and determine actions

286. To consider a proposal from a local artist to update the map adjacent to the Station car park and determine actions

287. To discuss Public Rights of Way issues in the village and determine actions

288. To receive an update on the proposal for the allotment site located off Meadow Road

289. To receive an update on the initiative "Empowering the Young Councillors of Tomorrow"

290. To receive an update on the proposal for installing flashing lights for the school crossing

291. To receive an update on remedial works on the Downs Car Park/Culvert and to determine actions

292. To discuss concerns around primary health care provision in the village and determine actions

293. To receive Risk Assessment updates and determine actions:

- Downs Car Park pathway
- Defib location awareness

294. To receive weekly play reports / recommendations from appointed Cllrs

295. To receive and determine grant application(s)

296. To note correspondence received

297. To note Planning decisions

298. To receive items for inclusion in next agenda

299. Date of next meeting(s) – 11 March 2025

clerk@barlaston.staffslc.org.uk